

Sustainability in Practice (SIP)TM

Vineyard Certification Program

Auditor Request for Qualifications (RFQ)

The Central Coast Vineyard Team is a non-profit grower-group whose mission is to promote sustainable winegrowing through agricultural research and education. Recently completing the peer-reviewed *Sustainability in Practice (SIP)TM Vineyard Certification Standards* and completing the pilot program for 2008, CCVT is requesting applications from qualified auditors to complete records and on-site inspection of program applicants for the 2009 growing season. Both records audits, site inspections, and auditor reports must be submitted to the CCVT office prior to July 15 for each growing season.

Auditor Accreditation Process will be as follows:

- Company and/or Candidate submits application and supporting documentation
- CCVT Staff reviews application package for completeness and credentials
- Certification Advisory Committee, based on the information provided by CCVT Staff, accepts or denies the request for accreditation.
- CCVT staff notifies candidate of CAC decision.
- Upon approval as an accredited auditor, CCVT will contact you with additional program information including, but not limited to trainings, timelines, and non-disclosure forms.

In July of 2008, the pilot program was launched with 14 growers from Santa Barbara, San Luis Obispo, and Monterey Counties. Due to early success of the program and generated interest by the winegrowing community, Year 2 grower inquiries are steadily arriving. Our goal is to provide our applicants with a list of approved auditors for certification process. Growers will contract with and compensate auditors directly for the inspections. CCVT can help facilitate scheduling of the audits.

If you are interested in becoming an independent auditor for this program, please complete the enclosed application and return the appropriate documentation to the Central Coast Vineyard Team.

Please feel free to contact us at any time at the office at 805-369-2288 or via email kris@vineyardteam.org. We look forward to hearing from you on this program.

Sincerely,



Kris O'Connor, Executive Director
Central Coast Vineyard Team

Sustainability in Practice (SIP)™ Vineyard Certification Program

AUDITOR APPLICATION

COMPANY	NAME (IF MULTIPLE PEOPLE WILL BE AUDITING UNDER A SINGLE COMPANY, PLEASE ATTACH A LIST AND REQUESTED DOCUMENTATION & QUALIFICATIONS FOR EACH PERSON)
STREET ADDRESS	
CITY, STATE, ZIP	
OFFICE PHONE	CELL PHONE
EMAIL	WEBSITE
YEARS WITH COMPANY	YEARS OF AUDIT EXPERIENCE
YEARS IN THE AUDIT PROFESSION	LIST OF CLIENTS
PLEASE DESCRIBE YOUR QUALIFICATIONS AND APPROPRIATE LICENSE TO CONDUCT RECORDS AND ON-SITE AUDITS FOR VINEYARDS AND CHAIN OF CUSTODY AUDITS FOR WINERIES (standards are available on line at www.vineyardteam.org)	

- I agree to uphold the intent of the SIP™ standards _____ initial
- Auditor represents and warrants that Auditor has no personal or professional engagement with, or any financial or other interest in, any public or private entity that will create a conflict of interest with respect to Auditor's duties pursuant to this Agreement. If Auditor should become aware of any such conflict after commencement of any audit for CCVT or in relation to any audit of a grower or winery seeking CCVT certification, Auditor shall immediately inform CCVT of such conflict, and cease all work for or related to CCVT. _____ initial

I certify that my responses are true and correct and that I am an authorized representative of the above listed company.

Printed Name	Signature	Date
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Thank you for requesting accreditation as an approved auditor for the Sustainability in Practice (SIP)™ Vineyard Certification Program. If you have any questions regarding the program or application process, please contact the Central Coast Vineyard Team at -805-369-2288, or e-mail Kris O'Connor at kris@vineyardteam.org.

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AUDITOR APPLICATION

In addition to the application form, please attach the following with your package:

- Resume that includes work history
- Two letters of recommendation
- Proposed fee schedule
- Proof of Liability Insurance

Complete and return the application and required documents to:

Sustainability in Practice
c/o The Central Coast Vineyard Team
835 12th Street Suit 204, Paso Robles, Ca 93446

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